



RED HOUSE
SCHOOL

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9 March 2018

Dear Parents

Parent Teacher Meetings

Parent Teacher Meetings will take place on Monday 26 and Tuesday 27 March between 3.45pm and 5.45pm (3.20pm -5.40pm for Nursery) in the classrooms.

Appointment sheets will be in the entrance foyer on Monday 12 March and with Mrs Green for the rest of the week. Please sign up for your preferred day and time. Meetings will last for 10 minutes. If you feel you need longer than this, please see your child's form teacher to make other arrangements.

If you have two children in the school please make sure you leave a gap of at least 10 minutes from the end of one appointment before the start of the next appointment.

Should you wish to have an appointment with Mrs Jackson, please note that she will only be available on Monday & Tuesday night from 3.30 – 4.15pm.

Please note children are not permitted to accompany parents into parent meetings, nor may they remain outside the classroom. Instead I have arranged a room in which they will be supervised, free of charge, for the duration of your teacher appointment time and five minutes either side.

There will be no co-curricular activities taking place week commencing Monday 26 March.

If you have any queries, please do not hesitate to contact your child's teacher.

Yours sincerely

Mr S Haywood
Head of Nursery & Infant School