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Dear Parents

**Spanish Trip Meeting - Tuesday 8 May 2018**

The Spanish trip is fast approaching and I would like to invite you to a meeting; this will be on Tuesday 8 May at 4.15pm. This will give us an opportunity to go through the itinerary and the finer details including: luggage, medical forms and transport arrangements. There will, of course, be an opportunity for you to ask any questions about the trip.

I do not anticipate that this will be a particularly long meeting and it would be most helpful if you were able to attend.

I look forward to seeing you and I should be grateful if you could send me an email at: smart@redhouseschool.co.uk to let me know whether or not you will be able to attend.

Yours sincerely

**J Smart**  
**Head of Spanish**