



RED HOUSE  
SCHOOL

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31 January 2020

Dear Parent

**Munich Trip Meeting: Monday 24 February 2020**

Our trip to Munich is fast approaching and I would like to invite you to a meeting on Monday 24 February 2020 at 4.15pm in the Senior School Hall to go through details of the visit.

Can I please ask that you bring with you your son/daughter's passport and European Health Insurance Card so that they can be photocopied in advance. We will secure these copies at school. All copied documents will be shredded upon return. All original passports and EHICs will be kept in the school safe until the trip.

I would be grateful if you could return the slip below to indicate your attendance and return to Mrs. Garrett by Friday 14 February 2020.

Yours sincerely

**Heidi Garrett**  
**Head of German**

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**Munich Trip Meeting: Monday 24 February 2020**

I will be able/unable (please delete as appropriate) to attend the meeting at Red House School on Monday 24 February 2020 at 4.15pm in the school hall.

Pupil name: \_\_\_\_\_ Form \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to pupil: \_\_\_\_\_