



RED HOUSE  
SCHOOL

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28 February 2020

Dear Parents

### **Parent Teacher Meetings**

Parent Teacher Meetings will take place on Monday 16 and Tuesday 17 March between 3.45pm and 5.45pm (3.30pm-5.30pm for Nursery) in the classrooms.

Appointment sheets will be in the entrance foyer on Monday 2 March and with Mrs Green/Session 6 for the rest of the week. Please sign up for your preferred day and time. Meetings will last for 10 minutes. If you feel you need longer than this, please see your child's form teacher to make other arrangements.

If you have two children in the school please make sure you leave a gap of at least 10 minutes from the end of one appointment before the start of the next appointment.

Please note: children are not permitted to accompany parents into parent meetings, nor may they remain outside the classroom. Instead I have arranged a room in which they will be supervised, free of charge, for the duration of your teacher appointment time and five minutes either side.

There will be no co-curricular activities taking place on Monday 16 and Tuesday 17 March except Football.

If you have any queries, please do not hesitate to contact your child's teacher.

Yours sincerely

**Mr S Haywood**  
**Head of the Junior School**