



Our plan for returning to school has been developed based on the Government's key recommendations of:

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good hygiene practices
- regular cleaning of settings
- minimising contact and mixing

There is also an assumption that whilst we will do all that we can to ensure social distancing is adhered to, unlike with older children and adults, it is very difficult to guarantee or indeed expect early years and primary age children to remain socially distanced at all times. This is an important consideration for parents when reading this document and deciding if their child should attend.

Attendance

- In line with the Government's recommendations, we strongly advise pupils who have been classed as clinically extremely vulnerable due to pre-existing medical conditions remain at home and shield. We do not expect these children to be attending school, and we will continue to support their education at home. Pupils who fall into this category must speak to the school before they attend.
- No one with symptoms, or from a household where someone is displaying symptoms, should attend school for any reason. If the child is the first in the household to have symptoms of coronavirus, they must stay at home for at least 7 days, but all other household members who remain well must stay at home and not leave the house for 14 days. The 14-day period starts from the day when the first person in the house became ill. This advice is correct up until 30 May 2020.
- If someone in your household is extremely clinically vulnerable we would advise your child not to attend school unless they are completely comfortable with and can adhere to the controls we have put in place.

Coming into School

Rather than have staggered start times, we are going to operate three entry points for the children:

- Nursery: main entrance
- Reception: the gate into the courtyard, off the school field
- Year 1: the side door into the Barn, where the children are usually dropped off for wrap around care each morning.

We ask that the pupils arrive for 8.30am and for families to socially distance as they queue (there are markings on the ground). The children will be met at their entrance by a member of staff and we ask parents to remain outside the teaching spaces.

Bringing Items into School

The only items the pupils should bring into school are a water bottle (which will remain in school and be cleaned on a daily basis), their snack (in a disposable bag – Year 1 only) and a hat to wear outdoors.

Stationery

The school will provide the children with all the stationery they require. They should not bring pencil cases into school.

Leaving School

The Junior School will finish at 3.30pm. Parents are asked to socially distance in the playground until the children are brought out of class. We ask that all pupils and parents leave the school grounds as quickly as possible.

Wrap Around Care

As we adapt to the new arrangements, I'm afraid we are unable to offer wrap around care.

Class sizes & Teaching Spaces

All class sizes will remain 15 or under. Nursery and Reception children will be in their current teaching spaces and Year 1 will be taught in the Barn. This will allow us to spread the children out as much as possible. Our plan is to have two staff members in each teaching space.

Playtimes

The different year groups will have staggered breaks and lunchtimes or will be allocated different areas of our outside spaces. Therefore, they will not be mixing with other year groups and will be remaining in 'pods' of 15 pupils or fewer.

Lunch

The school will provide the children with a packed lunch every day (the children will be asked their choice of sandwich in the morning). The food will be delivered to the pupils in their classrooms or, if the weather is fine, they will take their lunch outside. A small charge will be added to your extras at the end of the term for this.

Cleaning

Our cleaning team is in school this week getting school ready. Once term begins, there will be cleaners in school throughout the day to clean high use areas on a regular basis, for example toilets, and to empty bins. High usage touch points, for example door handles, will also be cleaned frequently. All classroom teachers will be provided with antibacterial sprays and single use cloths. Any play equipment used will be cleaned between groups of children. Soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts) have been removed from teaching spaces. Every teaching space which has been used will be cleaned each evening using anti-bacterial spray.

Hand cleaning

The children will clean their hands on arrival, before and after eating, after sneezing or coughing and at the end of the day. The pupils will be supervised cleaning their hands on a regular basis and help will be given where appropriate to do so. We have fitted a number of hand sanitisers at the entrances to our buildings which can be used when the children are not able to use soap and water. The children will also be encouraged not to touch their mouth, eyes and nose.

Respiratory

Each classroom has paper tissues for the children to use which will be disposed of in a bin with a lid. The children will be told to 'catch it, bin it, kill it'.

Uniform

It is highly recommended that the children wear clean clothes each day. Therefore, the children may wear casual clothes for school. Trainers would be the most appropriate footwear (the children will not be changing for outdoor activities).

Use of PPE

Staff will not, as routine, be using PPE. Only those who provide intimate care for our younger children or those who are dealing with a child who becomes unwell with symptoms of coronavirus while in school will use it.

Sick Children

The main symptoms of coronavirus are:

- a high temperature (hot to touch on your chest or back)
- a new, continuous cough (coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste.

Children who display any of these symptoms, or who are in a household when anyone displays any of these symptoms, must not come into school. Children who display symptoms whilst in school will be taken to an area away from the other children and their parents will be called.

Sunscreen

We hope to have the children outside as much as possible. Please ensure the children are wearing all day sunscreen before coming into school. We also recommend having a hat in school.

Contact with School

Please endeavour to contact the Junior School via telephone and teachers via email. If you need to come into school personally, please ensure there is only one adult in reception at one time.

Children of Key Workers

School is open between 7.30am and 6pm for the children of key workers. However, if your child is in the Nursery, Reception or Year 1, they must be in school by 8.30am and should not leave before 3.30pm.

Drop offs and pick ups:

- if your children are being taught with their peers and you are adhering to the school day timings (8.30am-3.30pm), please use the entry points above.
- if you are using wrap around care, please use the Old Vicarage door.

Children not Returning to School

We fully respect the decision every parent makes about their child returning to school. For those who will not be returning, we will continue to send work home. However, please bear with colleagues who will be balancing teaching in school with running aspects of the online programme; there may be increased response times.