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## PREFECT POLICY

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### Aims

The prefect system is a traditional form of 'leadership training'. It gives pupils experience of taking responsibility and of beginning to understand 'authority' and how to persuade people to cooperate.

### Key purpose of the role

- To act as a role model for all students in School, in terms of behaviour, appearance and commitment.
- To represent the School at events and to be an ambassador for the School within the local community.
- To uphold the School's values and ethos.

### Year 8

- Every pupil is given the experience of being a prefect in Year 8 by constructing a series of 'teams' of prefects. Each team will carry the responsibilities for part of the year in turn.
- The teams are constructed to include a 'share' of those who are seen as having more natural ability in this area.
- Junior Prefects are usually appointed for one term, although this depends on the number of pupils in Year 8 and may be subject to change. They have jurisdiction over pupils in Years 6–8.

### Year 11

Pupils may be selected to be Senior School prefects in in the Summer Term of Year 10. The prefect year for Senior School prefects runs from just before half term in the Summer Term of Year 10, to half term in the Study Leave in the Summer Term of Year 11.

### Management of the Year 8 and Year 11 Prefects

The Deputy Head and Head of the Senior School is responsible for the management of the Prefect System.

### Selection of Senior School Prefects in Year 10

- The Head/Deputy Head and Head of the Senior School will communicate with all Year 10 pupils at the start of the Spring Term informing them of prefect selection procedure. It will be made clear that inevitably some would be disappointed, but that there are other leadership opportunities available to pupils in Year 11; for example, charity, House, music and other fields.
- As part of their PSHE lessons, Year 10 pupils are taught how to write a CV and letter of application. As part of these lessons, Year 10 pupils will be guided to write a letter of application in respect of the prefect and Head Boy/Head Girl/Deputy Head Boy/Deputy Head Girl positions. Within the letter of application pupils will be directed to comment on the reasons they wish to become a prefect, their strengths and what qualities they would bring to the post. They should also indicate if they wish to be considered for the position of Head Boy/Head Girl and/or Deputy Head Boy/Deputy Head Girl. Letters of application form part of the selection procedure.
- The criteria for selecting a good prefect is outlined on the voting form given to staff by the Deputy Head; for example, leadership qualities, organisational skills and attitude towards others and the School.
- Those pupils who have applied to be Head Boy/Head Girl and/or Deputy Head Boy/Deputy Head Girl will participate in a hustings in a Year 6-10 assembly.
- Following the hustings assembly, there will be an election for the prefect team. Pupils in Years 6-10 and staff will vote in this election. The staff vote is weighted double. The staff will also have the opportunity on their voting form to vote for the Senior 4 Prefects (Head Boy/Head Girl and Deputy Head Boy/Deputy Head Girl).
- The results of the pupil and staff vote and the letters of application will be discussed at an SMT meeting, prior to the final decisions on the prefect team and the Head Boy/Head Girl and the Deputy Head boy/Deputy Head Girl appointments being made by the Head.
- Senior School prefects have jurisdiction over the whole of the Senior School (Years 6-11).

### Commitment and Expectations for Year 11 Prefects

Core Year 11 commitments:

- One lunchtime duty per week
- Attendance at Open Mornings and Twilight Tours
- Attendance at Parents Evenings
- Weekly Prefect meetings
- Charity/Community Events at least 3 over the year.

Expectations – standards, duties and role model:

- Maintain high standards of uniform, behavior and attendance at all times.
- Attend all meetings/duties as required.
- Challenge other students where appropriate – litter; uniform; out of bounds areas; bullying; other unacceptable behaviour.
- Report issues where challenging would not be appropriate.
- Assist teachers when asked.

### **Year 11 Prefect sanctions**

All prefects at Red House School hold a position of responsibility and are awarded a prefect badge.

- In the event that any prefect is awarded 10 or more demerits in a term, and receive a Deputy Head's Friday evening detention, they will lose their prefect badge and status for 2 weeks. On this first occasion, they must not incur any other demerits during that period and behave in a manner consistent with being a prefect.
- If a prefect is awarded 20 or more demerits in a term, and receives a further Deputy Head's detention, they will lose their prefect badge and status for another 4 weeks, in which time they must go above and beyond in their conduct at school. They must provide examples that show how they have gone above and beyond. Their progress will be discussed in SMT meetings.
- If a prefect is awarded 30 or more demerits in a term, and receive a third Deputy Head's detention, then they permanently lose their tie and prefect status.
- The Deputy Head and Head of the Senior School has the discretion to remove prefect status with immediate effect for a serious breach of the pupil Code of Conduct and school rules.

Reviewed by Dr R Ashcroft  
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